

**Minutes of the 25<sup>th</sup> meeting of the Executive Council held on 10<sup>th</sup> June 2016 at 11:00 am in meeting hall of Barad Sadan, Sikkim University**

25<sup>th</sup> meeting of the Executive Council was held on 10<sup>th</sup> June 2016 at 11:00 am at meeting hall of Barad Sadan. Following were present:

- |  |   |                 |
|--|---|-----------------|
| 1. Prof. T.B.Subba,<br>Vice-Chancellor   | - | Chairperson     |
| 2. Prof. Chetan Singh,<br>Director, IAS, Shimla  | - | Member          |
| 3. Shri Kamal Kafley,<br>Secretary (Retd.), Pakyong, Sikkim  | - | Member          |
| 4. Prof. Ghanashyam Nepal<br>NBU, Siliguri, WB   | - | Member          |
| 5. Dr. Sreeradha Dutta,<br>Director, MAKAIAS, Kolkata  | - | Member          |
| 6. Prof. Irshad Gulam Ahmed,<br>Dean, School of Languages & Literature   | - | Member          |
| 7. Prof. V. Rama Devi,<br>Dean, School of Professional Studies   | - | Member          |
| 8. Prof. Imtiaz Gulam Ahmed,<br>Dean, School of Social Sciences  | - | Member          |
| 9. Dr. Subir Mukhopadhyay,<br>Dean, School of Physical Sciences  | - | Member          |
| 10. Dr. S. Manivannan,<br>Dean, Students' Welfare  | - | Member          |
| 11. Prof. Pratap Chandra Pradhan,<br>Deptt. of Nepali  | - | Member          |
| 12. Dr. Nawal K. Paswan, Assoc. Prof.<br>Deptt. of Peace & Conflict Studies &<br>Management                      | - | Member          |
| 13. Shri Jitendra Singh Raje,<br>Director (HE), HRDD, Govt. of Sikkim<br>(Represented Principal Secretary, HRDD) | - | Member          |
| 14. Shri P.K. Singh<br>Finance Officer   | - | Special Invitee |
| 15. Shri T.K.Kaul<br>Registrar   | - | Secretary       |

Shri T.R. Poudyal, Prof. Amaresh Dubey and Prof Bapukan Choudhury could not attend the meeting due to their pre-occupation and sought leave of absence.

Ms. Grace D. Chankapa, Assistant Registrar and Shri Satyam Rana, Assistant were present to assist the Council.

At the outset the Chairman welcomed all members of the Council. He specifically welcomed the following members who were attending the Executive Council meeting for the first time.

- i. Prof. Ghanashyam Nepal, NBU, Siliguri, WB
- ii. Prof. Imtiaz Gulam Ahmed, Dean, School of Social Sciences
- iii. Dr. S. Manivannan, Dean, Students' Welfare

Chairman also placed on record appreciation for the contribution to the Executive Council meetings by Prof. J.P. Tamang, who has since completed his tenure in the Executive Council.

The Chairman also informed the Council about sad demise of Prof. Sameera Maiti, Dean School of Human Sciences on 29<sup>th</sup> March 2016 and placed on record appreciation for her contribution to the meetings of the Executive Council. The Council observed two minutes' silence in her memory. Thereafter, agenda items were taken up as under:

#### **SECTION-1 CONFIRMATION OF THE MINUTES AND ACTION TAKEN REPORT**

##### **EC 25.1.1: Confirmation of the minutes of the 24<sup>th</sup> meeting of the Executive Council held on 26<sup>th</sup> February 2016**

The minutes of the 24<sup>th</sup> meeting of the Executive Council held on 26<sup>th</sup> Feb 2016 were circulated to all the members on 8<sup>th</sup> March 2016. No comments have been received from any of the members of the Council.

The minutes of the 24<sup>th</sup> meeting the Executive Council held on 26<sup>th</sup> Feb 2016 as circulated to all members on 8<sup>th</sup> March 2016 were confirmed.

##### **EC 25.1.2: Action taken report on the minutes of the 24<sup>th</sup> meeting of the Executive Council held on 26<sup>th</sup> February 2016**

The Secretary presented the action taken report on the minutes of the 24<sup>th</sup> meeting of the Council. The Council noted the action taken by the University.

#### **SECTION - 2 REPORTING ITEMS**

##### **EC 25.2.1: Cancellation of Study Leave of Shri Veer Mayank**

The Council noted cancellation of the sanctioned Study Leave for two years for doing Ph.D w.e.f. 1<sup>st</sup> Feb 2016 in respect of Shri Veer Mayank, Assistant Professor, Department of Law, on his own request.

**EC 25.2.2:** The Chairman presented the latest update in respect of construction of campus and clearances by the Statutory bodies to the project for information of all members of the Council.

**SECTION-3**  
**RATIFICATION MATTERS**  
TABLE ITEMS

**EC 25.3.1: MoU's signed by the University**

The Council ratified the action of the University in signing MoUs with the following Company/Institute:

- i) Zydus Healthcare Ltd., Sikkim (**Appendix -1**)
- ii) Hakubi Center for Advanced Research, Kyoto University, Japan (**Appendix -2**)

**SECTION-4**  
**MATTER FOR CONSIDERATION AND APPROVAL**

**EC 25.4.1: MoU between Sikkim University and Indian Institute of Tourism and Travel Management**

The University proposed to enter into MoU with Indian Institute of Tourism and Travel Management, Gwalior to promote mutual co-operation in education and research activities and establish a framework for programmes of exchanges and collaboration in areas of tourism for mutual benefit.

After deliberations, the Council approved the draft as placed at **Appendix -3** between Sikkim University and Indian Institute of Tourism and Travel Management, Gwalior.

**EC 25.4.2: Insertion of a clause in the agreement for Academic Collaboration between Sikkim University and National Institute of Advanced Industrial Science and Technology**

The Council was informed that in its 23<sup>rd</sup> meeting held on 31<sup>st</sup> Oct 2015 draft agreement for academic collaboration between Sikkim University (SU) and National Institute of Advanced Industrial Science and Technology acting through its Biomedical Research Institute, Japan (BMI-AIST) was approved. The University now proposes to insert a clause for establishment of virtual DAILAB in the said agreement. The subsidiary agreement as placed at **Appendix-4** was discussed in detail. The Council was informed that the University was already having Ethics Committee as well as Bio-Safety Committee in existence.

The Council after deliberations approved the subsidiary agreement as placed at **Appendix-4** between Sikkim University and National Institute of Advanced Industrial Science and Technology acting through its Biomedical Research Institute, Japan (BMI-AIST).

**EC 25.4.3: Completion of probation period of Non-teaching staff**

The Council noted that Shri Sonam Wangchuk, Assistant Registrar has completed his probation on 4<sup>th</sup> Feb 2016 and his performance has been reviewed by the Reporting and Reviewing Officers and found to be satisfactory. The Council lifted his probation w.e.f. 4<sup>th</sup> Feb 2016 and confirmed in the service of the University w.e.f. 5<sup>th</sup> Feb 2016.

**EC 25.4.4: Constitution of Sikkim University Photography Club (SUPC)**

The Council was informed that the University has been organizing photography competitions but there was no officially recognized Photography Club in the University. A request for establishment of Sikkim University Photography Club (SUPC) was received from Convener and initial members of the club.

The Council after deliberations empowered the Vice-Chancellor to take appropriate administrative decision on such type of clubs in the University. Also, based on the purpose and the nature of the club, its constitution may be approved by the Vice-Chancellor.

**EC 25.4.5: Completion of probation period of teachers**

The Council was informed that Mrs. Chukey Bhutia and Dr. Ravi Shekhar Vishal completed their probation on 4<sup>th</sup> Dec 2015 and 22<sup>nd</sup> Dec 2015 respectively. Their performance have been reviewed and found to be satisfactory. The Council lifted their probation and confirmed in the service of the University on dates shown against each:

Sl. No.	Name of the official	Designation	Department	Date of completion of probation	Date of confirmation
1	Mrs. Chukey Bhutia	Assistant Professor	Hindi	04.12.2015	05.12.2015
2	Dr. Ravi Shekhar Vishal	Assistant Professor	Commerce	22.12.2015	23.12.2015

**EC 25.4.6: Promotion of Dr. Manjushree Thapa Manger, Medical Officer to Senior Medical Officer under DACP Scheme**

The Council was informed that UGC vide letter dated 9<sup>th</sup> June 2011 prescribed DACP Scheme for doctors working in the Universities. Dr. Manjushree Thapa Manger, Medical Officer joined the University on 4<sup>th</sup> May 2012 in the Pay Band of ₹15600-39100 with Grade Pay of ₹5,400 and has completed four years of service on 3<sup>rd</sup> May 2016. She is, therefore, eligible for promotion as Senior Medical Officer in Pay Band ₹15600-39100 with Grade Pay of ₹ 6600 under DACP Scheme of the UGC. Departmental Promotion Committee in its meeting held on 25<sup>th</sup> May 2016 recommended her promotion as Senior Medical Officer with the Grade Pay of ₹6600 under DACP Scheme.

The Council after deliberations approved the recommendations of the DACP for promoting Dr. Manjushree Thapa Manger w.e.f. 4<sup>th</sup> May 2016 under DACP Scheme.

**EC 25.4.7: Extension of contract of Professors on Contract**

The Council after deliberations approved the contractual appointment of following Professors with monthly remuneration of ₹1,00,000 for a further period of six months i.e. till 31<sup>st</sup> Dec 2016:

Sl. No.	Name	Department
1	Prof. Vinod Chandra Tiwari	Geology
2	Prof. P.K. Sharma	Mathematics

**EC 25.4.8: Screening cum Evaluation Committee proceedings for promotion under CAS of Assistant Professors from Stage I to Stage II**

The Council was informed that the applications in respect of the following Assistant Professors were reviewed as per the UGC guidelines for promotion of Assistant Professors from Stage I to Stage II under CAS:

- i. Dr. Khangembam Indira, Assistant Professor, Deptt. of Sociology
- ii. Dr. Vimal Khawas, Assistant Professor, Deptt. of Geography

Both of them joined University on 29<sup>th</sup> March 2012. Their API scores have been verified by the API calculation committee and fulfilled the minimum requirement. Both of them presented themselves for the interview before duly constituted Screening-cum-Evaluation Committee on 19<sup>th</sup> May 2016 which recommended for placement at Stage II for these teachers.

The Council after considering recommendations of the Screening-cum-Evaluation Committee approved placement of Dr. Khangembam Indira, Assistant Professor, Deptt. of Sociology and Dr. Vimal Khawas, Assistant Professor, Deptt. of Geography at Stage II under CAS Scheme w.e.f. 29<sup>th</sup> March 2016. But since some documents pertaining to the promotion of Dr. V. Khawas were yet to be verified, his case was approved subject to verification of documents.

TABLE ITEMS

**EC 25.4.9: Revised Constitution of Sikkim University Students' Association (SUSA)**

The Council was informed that while noting action taken report in its last meeting held on 26<sup>th</sup> Feb 2016 some members suggested to carefully re-examine the Constitution of SUSA. Accordingly constitution of SUSA was re-examined. The Council after going through the draft revised constitution of SUSA suggested some more amendments. The Council thereafter approved the revised constitution of Sikkim University Students' Association as placed at **Appendix-5**.

**EC 25.4.10: Appointment of Professor on contract**

The Council approved appointment of Prof. A.P. Pathak, Emeritus Professor, in the Department of Physics on the same terms and conditions as is applicable to other Professors on contract.

**EC 25.4.11: Study Leave of Shri Bidhan Golay**

The Council was informed that Shri Bidhan Golay, Assistant Professor, Deptt of Political Science had requested for two year study leave w.e.f. 8<sup>th</sup> July 2016 to 7<sup>th</sup> July 2018 for completing his Ph.D.

Shri Bidhan Golay joined the University on 19<sup>th</sup> March 2012 and has completed three years of continuous service. Department of Political Science discussed the matter and recommended grant of study leave, since Shri Bidhan Golay fulfills the conditions for grant of Study Leave. The Council, thereafter, approved Study Leave to Shri Bidhan Golay, Assistant Professor, Department of Political science w.e.f. 8<sup>th</sup> July 2016 for a period of two years.

**EC 25.4.12: Application of Ms. Jasmine Yimchunger for extension of Study Leave**

The Council was informed that Ms. Jasmine Yimchunger was granted study leave from 1<sup>st</sup> July 2015 to 16<sup>th</sup> Dec 2015. It was extended up to 30<sup>th</sup> June

2016. Ms. Jasmine Yimchunger has again requested for extension of Study Leave for two months ie. to 31<sup>st</sup> Aug 2016 to enable her to work on her thesis.

The Council after deliberations approved extension of study leave of Ms. Jasmine Yimchunger for two more months upto 31<sup>st</sup> Aug 2016.

#### **EC 25.4.13: Continuation of University Guest House**

The Executive Council in its 22<sup>nd</sup> meeting approved discontinuation of the University Guest House and approved hiring of hotel rooms to provide accommodation to its various guests visiting the University for official purposes. Expression of Interest (EoI) was published in various local newspapers. A few hotels responded to the EoI. However, none of the hotels was ready to commit required number of rooms even at a prior notice of one/two weeks especially during peak tourist seasons. Due to uncertainty of availability of required number of rooms in the hotel, the Guest House Advisory Committee recommends retention of the Guest House with improvements in its service.

The Council after deliberations approved retention of Guest House as recommended by the Guest House Advisory Committee with improvements in its service.

### **SECTION – 5 MINUTES OF AUTHORITIES/COMMITTEES**

#### **EC 25.5.1: Minutes of the 19<sup>th</sup> meeting of the Academic Council held on 3<sup>rd</sup> June 2016**

The Executive Council noted the minutes of the 19<sup>th</sup> meeting of the Academic Council held on 3<sup>rd</sup> June 2016. The Executive Council especially approved the following items recommended by the Academic Council/College Development Council:

- a. Re-allocation of 3 faculty posts from Deptt. of Law with the decision of discontinuation of BA-LLB course from the academic session 2016-17 and allowing two guest faculty for Law Deptt. till BA-LLB course is under operation. Out of 3 re-allocated faculty posts, two (2) are allocated to Deptt. of Hindi (1 Associate Professor & 1 Assistant Professor) and 1 to Deptt. of Mass Communication (1 Associate Professor).
- b. Re-allocation of one faculty post of Assistant Professor from Department of Horticulture to Department of Peace and Conflict Studies & Management.
- c. Experts in the Selection Committees.
- d. Renewal of affiliation of following 8 temporary affiliated colleges for academic year 2016-17 subject to the compliance of the observations made for each college in the Inspection report.
  - i) Himalayan Pharmacy Institute, Majhitar, Rangpo
  - ii) Damber Singh College, Tadong, Gangtok
  - iii) Namchi Government College, Kamrang, Namchi
  - iv) Pakim Palatine College, Pakyong
  - v) Rhenock Government College, Rungdung, Rhenock
  - vi) Sikkim Government B.Ed. College, Soreng
  - vii) Sikkim Government College, Gyalshing
  - viii) Sikkim Government College, Burtuk, Gangtok

- e. Continuation of permanent affiliation to the following 4 permanently affiliated colleges of the University
  - i) Sikkim Government College, Tadong, Gangtok
  - ii) Harkamaya College of Education, 6<sup>th</sup> Mile, Tadong, Gangtok
  - iii) Sikkim Government Law College, Burtuk, Gangtok
  - iv) Loyola College of Education, Namchi
- f. Permission to start B.Ed. (Part-time) programme at Harkamaya College of Education subject to NCTE approval.
- g. Extension Centre of Sikkim University for 5 PG subjects in Sikkim Government College, Tadong is extended for one more year on the same terms and conditions as was decided last year.
- h. Grant of temporary affiliation for 5 UG subjects (Physics, Chemistry, Mathematics, Zoology & Botany) at proposed College at Chakung, for the academic year 2016-17 subject to fulfillment of conditions.
- i. The Council further approved as follows:
  - i) To withdraw the word “Integrated” from the Prospectus for 2016-17;
  - ii) To run both UG and PG programmes as standalone from 2016-17;
  - iii) Exit from integrated courses after UG level and take readmission to PG programme;
  - iv) To have single PG syllabus for both integrated & lateral entry students till the integrated course exists.
  - v) To close PG Diploma course in Tea Management
- j. Starting an inter disciplinary e-journal by the Deptt. of English.
- k. Adoption of counting of the period of active service spent on pursuing Ph.D for the purpose of direct recruitment/promotion to the post of Associate Professor and above.
- l. Adoption of UGC Regulations on Minimum Qualification for Appointment of Teachers & Other Academic Staff, 2010 as amended from time to time.
- m. Amendments in Ordinance OC-6 as recommended by the Academic Council.
- n. The Council authorized the Chairman to approve coursework of Ph.D in Horticulture spread over three semesters for previous two batches under “Removal of Difficulties” of OC-7. However, from 2016-17 batch the course work will be of one semester only.
- o. To create a corpus of ₹ 5.5. lakhs for setting up Prof. Sameera Maiti Gold Medal (₹50,000) and Prof. Sameera Maiti Memorial Distinguished Lecture (₹5,00,000). The lecture would be on some relevant topic in Social Sciences and Humanities. The Council approved approaching family of Late Prof. Sameera Maiti for deposit of corpus and formation of Rules on Endowments.
- p. Approved establishment of Study Centre of ICSI in Sikkim University.

- q. The Council after deliberation did not accept the recommendations for doing away with vacation-in-charge in academic departments.
- r. Approved supervisorship matters as under:
  - i) Supervision of Master's thesis by contractual, Guest and DST-INSPIRE faculty members of the Department;
  - ii) Joint supervisorship of M.Phil & Ph.D thesis by contractual, guest, DST-INSPIRE/ Faculty Recharge faculty members provided they are eligible.

**EC 25.5.2: Annual Account 2015-16**

14<sup>th</sup> meeting of the Finance Committee could not be held on 4<sup>th</sup> June 2016 due to lack of quorum. Agenda item on Annual Accounts 2015-16 was thereafter sent to the members of the Finance Committee for approval through circulation. Till the meeting of the Executive Council four members had already approved Annual Accounts 2015-16 by circulation. During the Executive Council meeting another member also confirmed to the Finance Officer about approval of the Annual Account 2015-16. As such the Annual Account 2015-16 stood approved by circulation. The Council deliberated on the whole issue of Annual accounts and approved it and directed that Annual Account 2015-16 be submitted to the C& AG for Statutory Audit.

The meeting ended with a vote of thanks to the chair.

Sd/-  
**(T.K.Kaul)**  
**Registrar & Secretary**

Sd/-  
**(T.B.Subba)**  
**Vice-Chancellor & Chairman**