

LIST OF MEMBERS ATTENDED

S.No	Name & Designation	Position
1.	Prof Mahendra P. Lama, Founding Vice Chancellor, Sikkim University, Gangtok	Chairperson
2.	Dr. (Mrs) Renu Batra, Joint Secretary, University Grants Commission	Member
3.	Shri Naveen Soi, Director (Finance) Integrated Finance Division, Department of Higher Education, Ministry of Human Resource Development	Member
4.	Smt Valsala Hariharan, Deputy Secretary, Department of Higher Education, Ministry of Human Resource Development	Member
5.	Shri Arjun Syangden, Former Principal Conservator of Forests, Government of West Bengal	Member
6.	Shri Bidhan Datta, Director (Accounts), Development Planning, ER & NECA Department, Government of Sikkim	Member
7.	Shri PV Ravi Officer on Special Duty Finance & Administration, Sikkim University	Secretary [I/C]

Others

S.No	Name & Designation	Position
1	Shri Chandan Talukdar, Manager (Deputy Registrar), Sikkim University	Observer

GROUP I –ITEMS WHICH WERE SUBMITTED FOR APPROVAL

FC:07:01	The Chairperson calls the House to order
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Minutes:

The Chairperson called the House to order.

FC:07:02	Obituary Reference
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Agenda Note

[7.02.1 *The death of the following eminent personalities is brought before the house with deep sense of grief.*

1. *Victims of the massive earthquake of 6.9 in Richter Scale struck the State of Sikkim on 18.09.2011*
2. *Dr. AKM Abdus Sabur, Director, Bangladesh Institute of International and Strategic Studies (BISS), Dhaka who passed away in November 2011.*
3. *Renowned Singer Shri Bhupen Hazarika who passed away on 5.11.2011*
4. *Renowned Ghazal Singer Shri Jagjit Singh who passed away on 10.10.2011*
5. *Dr. Prahlad Yonzone, Renowned Academician and Environmentalist, Kathmandu who passed away in November 2011*
6. *Founder of I phone Shri. Steve Jobs who passed away on 5.10.2011*
7. *Veteran Actor Shri Shammi Kapoor who passed away on 14.08.2011*
8. *Noted Assamese writer Smt Indira Goswami (popularly known as Mamoni Raisom Goswami) who passed away on 29.11.2011*

The following staff members of the university have lost their kin recently.

9. *Shri Jagadeeshwara Chary, father of Dr. Om Gadde, Associate Fellow II*
10. *Shri V.G. Velmurugan, father of Shri V. Illamparithi, Assistant Professor*
11. *Smt. Man Kumari Sinha, mother of Shri Samar Sinha, Assistant Professor*
12. *Smt. Shikha Nag, mother of Dr. Samik Nag, Assistant Professor*
13. *Smt. Subhawati Rai, mother of Dr. S.K. Rai, Assistant Professor*

Minutes:

7.2.1 The House noted with grief the passing away of the eminent personalities and also of the kin's of the staff members of the University as reported above. As a mark of respect to the departed souls the House observed two minutes silence.

FC:07:03

Observations of the Vice-Chancellor

Minutes:

7.3.1 The Chairperson made a PowerPoint presentation depicting the various performance highlights of the University since the last meeting of the Finance Committee held in May 2011. The Chairperson placed on record the whole hearted thanks of the University for the support provided by the various eminent dignitaries in the Ministry of Human Resource Development (starting from the Hon'ble Minister for HRD) and University Grants Commission (starting from the Chairman) but for which he mentioned that the University would not have achieved the progress what it had achieved today. Among the achievements the Chairperson mentioned about the high rate of success the University has achieved in terms of NET/JRF and other fellowships by the University in a short period of 4 years and after it initiated the NET Centre.

7.3.2 The House expressed its immense satisfaction and happiness about the steady and all-round progress made by the University in the last four and half years. The house was of the view that despite so many constraints and hurdles the university has been able to come out with flying colours in all aspects of university building project. The House congratulated the Founding Vice Chancellor for his dynamism, vision and hard work and also his team for the very remarkable progress in such a short period of time.

7.3.3 Regarding the position of recruitment of various teaching positions on regular basis, the Chairperson expressed that for the integrated courses also UGC has only sanctioned the faculty positions as 1 Professor, 2 Associate Professor and 3 Assistant Professor like that in the case of normal Programmes. The Chairperson mentioned that in the XII Plan document the University desires to request the UGC to sanction 3 Professors, 2 Associate Professors and 11 Assistant Professors for its integrated Programmes as these programmes involve a large number of undergraduate courses also.

7.3.4 The House expressed its immense satisfaction for the achievements reported.

FC:07:04

Confirmation of the Minutes of the last meeting of the Finance Committee held on 23.05.2011

Minutes:

7.4.1 The Secretary (I/C) submitted his apology for not circulating the Minutes and Action Taken Report to the Hon'ble Members in advance. He requested that the House may kindly consider the

Minutes and the Action Taken Report placed along with the Agenda and to confirm the same. The Hon'ble Members expressed that the University should circulate the Minutes within 25 days of the date of the last meeting. The Chairperson assured that this will be followed. The Hon'ble Members also mentioned that in the Minutes the names of individual Members should not be recorded on the points of decision/suggestion as all the opinion expressed in the Meeting is the opinion of the House. The Secretary (I/C) assured that it will be taken care of for future.

7.4.2 Thereafter the House confirmed the Minutes of the last meeting of the Finance Committee held on 23.05.2011.

FC:07:05	Action Taken Report on the Minutes of the last meeting of Finance Committee held on 23.05.2011
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Minutes:

7.5.1 As in the case of Minutes, the Secretary (I/C) submitted his apology for not circulating the Action Taken Report in advance among the Hon'ble Members. The Hon'ble Members insisted that as in the case of Minutes, the ATR also should be circulated within 25 days of the date of the last meeting. The House enquired about the action taken by the University regarding formation of the Investment Committee. To this it was replied that the University desired to have a broad based Committee and availability of investment/finance experts in Gangtok is limited. The Chairperson requested the Hon'ble Members to suggest few names of experts which can be considered for inclusion in the Investment Committee.

7.5.2 Regarding opening of Kendriya Vidyalaya at Yangang, the Secretary (I/C) informed the House that the Chairman, KVS has assured the Vice Chancellor that the proposal has been accepted by the KVS and a team of inspection is being deputed to Yangang in December 2011 so that the KV at Yangang can start functioning from March 2012. To this, the Hon'ble Members enquired when the land is not yet handed over, how the University is planning to house the Vidyalaya. The Chairperson replied that already 2 rented buildings close to the University campus have been identified for this purpose. Initially, the KV would be housed there and once the land is handed over to the University, the same would be shifted inside the campus to one of the existing Houses after renovation. The House also wanted to know reasons as to when the campus of the University is not shifted to Yangang the rationale for starting the KV in advance. The Chairperson replied that initially the KV would be used for the benefit of the local community and when the University departments are shifted the School would be used both by the University members of staff and the local children.

7.5.3 After the above deliberations, the House confirmed the Action Taken Report submitted.

FC:07:06	Consideration of Final Audit Certificate of C&AG on the Annual Accounts of 2010-11
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Minutes:

7.6.1 The House considered the Final Audit Certificate of C&AG (Separate Audit Report) on the Annual Accounts for the Year 2010-11 and approved the same. The Secretary (I/C) explained to the House about the comments made by C&AG in the SAR and mentioned that these are routine in nature. The House desired that the University should place its Annual Report, Annual Accounts and Audit Certificate for the year 2010-11 before both the Houses of the Parliament by the stipulated date of 31.12.2011. The Chairperson explained the delay is mainly because of getting the Annual Report translated into Hindi and he assured that every effort would be put in by the University to submit the above in time before the Houses of Parliament.

7.6.2 The House considered and approved the same.

FC:07:07	Revised Estimates 2011-12 and Budget Estimates 2012-13
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Minutes:

7.7.1 The House considered the Revised Estimates 2011-12 and Budget Estimates 2012-13 submitted before it. The requirements projected in the above Estimates have been explained orally to the House. The House also discussed the modalities about XII Plan projections. It was mentioned that presently the University is getting the Grants under Plan for XI Plan. The position relating to XII Plan is to be ascertained from the Ministry as to whether it would be Plan or Non-Plan Grant. Thereafter, the House approved the same and recommended for placement before the Executive Council for final approval.

FC:07:08	Position of Unspent Balances
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Minutes:

7.8.1 The House considered the Unspent Balances as at 1.11.2011 and noted that University has spent about 80% of the General Development Grant.

7.8.2 The same was taken on record by the House.

FC:07:09	Half-Yearly Accounts of the University for the Half Year ended 30.09.2011
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Minutes:

7.9.1 The House considered the Half-Yearly Accounts of the University for the Half Year ended 30.09.2011 and approved the same.

FC:07:10	Consideration of Report of the Internal Auditors for the Half Year ended 30.09.2011
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Minutes:

7.10.1 The House considered the Report of the Internal Auditors for the Half Year ended 30.09.2011. The Secretary (I/C) explained the action which has been taken/to be taken for rectification of the deficiencies pointed out in the Report. The Chairperson mentioned that it is the endeavour of the University to set right all the mistakes pointed out by the Internal Auditors before the closure of the accounts for the Year 2011-12.

7.10.2 The House thereafter approved the compliance action taken by the University.

FC:07:11	Inspection Report of the Accountant General (Audit), Sikkim for the Year 2010-11
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Minutes:

7.11.1 The House considered the Inspection Report of the Accountant General (Audit), Sikkim for the Year 2010-11 and the replies furnished by the University thereto.

7.11.2 The Secretary (I/C) explained to the House of the action taken by the University on the findings of the Accountant General.

7.11.3 Thereafter the House approved the compliance action.

FC:07:12	Procurement of Land at Gangtok
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Minutes:

7.12.1 On this agenda item, the Chairperson mentioned that he came to understand from MHRD that the proposal for procurement of land at Gangtok has been cleared by the Ministry. Since UGC

also already earmarked the funds, he mentioned that the entire process can now be initiated. Regarding the request of the Chairperson for nomination of the members to the Land Purchase Committee the Hon'ble Members suggested that the University may write to the respective Governments and UGC for this.

7.12.2 The Chairperson agreed to the above suggestion.

GROUP II – ITEMS WHICH WERE REPORTED FOR INFORMATION

FC:07:13	Status Report on acquisition of land at Yangang
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Minutes:

7.13.1 The position was explained in detail by the Chairperson. The detailed note showing the chronology of events on the issue with necessary back papers has also been circulated among the Hon'ble Members of the House for their information. The House desired to know from the Hon'ble Member representing the Government of Sikkim about the present position. The Hon'ble Member stated that he would update the position to the University after collecting necessary details from the departments concerned.

7.13.2 The House thereafter noted the agenda.

FC:07:14	Oral History Project of Sikkim University
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Minutes:

7.14.1 The House considered the agenda and placed on record its appreciation for the launching of the Oral History Project. The Chairperson informed that though a monetary provision has been made in the Budget the University is hopeful of getting funds for this project from various external agencies. To this the Hon'ble Member suggested that the University can also approach the UGC for funding of this project under "Innovative Programme".

7.14.2 The Chairperson assured to consider this.

FC:07:15	Museum Project of Sikkim University
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Minutes:

7.15.1 The House considered the agenda item and placed on record its appreciation for launching of the project. The House wanted to know under which department the said project would be set up. The Chairperson replied that the University is planning to start the Department of History from 2012-13 and the Museum Project would be managed by the proposed Department. The Chairperson further reported to the House that the Ministry of Culture is also keen in funding this project.

7.15.2 Thereafter the House noted the agenda for its information.

FC:07:16	Community Radio Project of Sikkim University
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Minutes:

7.16.1 The House considered the agenda item and appreciated the University for its Plan to launch the Community Radio project in Sikkim. The Chairperson explained that this project would be monitored by the Journalism and Mass Communication Department of the University. Thereafter the House noted the agenda for its kind information.

FC:07:17	Spring Lecture and Book Discussion
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Minutes:

7.17.1 The House noted the agenda item for its kind information.

FC:07:18	4th Foundation Day Programme - SPICMACAY
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Minutes:

7.18.1 The House noted the agenda item for its kind information.

FC:07:19	4th Foundation Day Programme – HASYA KAVI SAMMALEN
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Minutes:

7.19.1 The House noted the agenda item for its kind information.

FC:07:20	4th Foundation Day Programme – e-Governance
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Minutes:

7.20.1 The House noted the agenda item for its kind information.

FC:07:21	4 th Foundation Day Programme – Inter College Debate
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Minutes:

7.21.1 The House noted the agenda item for its kind information.

FC:07:22	4 th Foundation Day Programme – Sawaney Jhari
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Minutes:

7.22.1 The House noted the agenda item for its kind information.

FC:07:23	4 th Foundation Day Programme – Genius among us
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Minutes:

7.23.1 The House noted the agenda item for its kind information.

FC:07:24	4 th Foundation Day Lecture and Book Discussion Programme
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Minutes:

7.24.1 The House noted the agenda item for its kind information.

FC:07:25	Fortnightly appraisal meeting of faculty members
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Minutes:

7.25.1 The House noted the agenda item for its kind information.

FC:07:26	Formation of Alumni Association of Sikkim University
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Minutes:

7.26.1 The House noted the agenda item for its kind information.

FC:07:27	Status Report on Admission of students
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Minutes:

7.27.1 The House noted the agenda item for its kind information. The House enquired the reasons for lesser no of student enrolment in the Department of Ethno Botany, Law, Computer Science and Chinese Language. The Chairperson explained that though these courses are of critical importance to the region and the country, these Departments of Ethno botany and Computer Sciences are newly started in the year 2011-12 and the aspirants may not be aware of the value of these programmes. This is what happened in other programmes of the University in the initial phases. The University is making hectic admission campaign through the faculty members for improving the student enrolment and also to create more awareness about the University course among the public and children.

7.27.2 With the above deliberation, the House noted the agenda item for its kind information.

FC:07:28	Grant of Meritorious Awards to Teachers of the University and affiliated colleges
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Minutes:

7.28.1 The House noted the agenda item for its kind information.

FC:07:29	Winter Sojourn
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Minutes:

7.29.1 The House noted the agenda item for its kind information.

FC:07:30	Recent and Upcoming Events- Seminars/Conferences
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Minutes:

7.30.1 The House noted the agenda item for its kind information.

FC:07:31	Sponsoring of Sporting Events
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Minutes:

7.31.1 The House noted the agenda item for its kind information. While discussing the Agenda, the Hon'ble Member from Government of Sikkim wanted to know whether the University could be willing to undertake a project of converting the Government Accounts from Cash Basis to Accrual System. Chairperson replied that the University would be willing undertake this exercise if a request on this formally made by the State Government to the University.

FC:07:32	Emoluments of Assistant Executive/Junior Executive
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Minutes:

7.32.1 The House noted the agenda item for its kind information.

FC:07:33	Visit to affiliated colleges
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Minutes:

7.33.1 The House noted the agenda item for its kind information.

FC:07:34	Any Other item with the permission of the Chair
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Minutes:

7.34.1 The House thanked the outgoing Secretary (I/C) Shri PV Ravi for his contribution to the University. As there being no other item the meeting ended with thanks to the Chair.

**[Dr. Jyoti Prakash Tamang]
Registrar & Secretary (I/C)
Finance Committee**