

GROUP I – ITEMS WHICH NEEDED APPROVAL

EC:08:01	The Chairperson calls the House to order
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Minutes:

**8.01.1** The Chairperson called the House to order.

EC:08:02	Obituary Reference
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[Agenda Note:

**8.02.1** *The death of the following eminent personalities was brought before the house with deep sense of grief.*

- 1. Smt Rosabel Namchu, Former Principal of Paljor Namgyal Girls School and Director, Human Resource Development Department, Government of Sikkim*
- 2. Shri K.B.Chettri, Former Chairman, Sikkim Public Service Commission and Former Managing Director, State Bank of Sikkim.]*

Minutes:

**8.02.1** The House considered the death of eminent personalities reported and as a mark of respect to the departed souls, the House observed two minutes silence.

EC:08:03	Performance Highlights by the Vice-Chancellor
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Minutes:

**8.03.1** The Vice-Chancellor has made a power point presentation before the House depicting the various activities of the University since the last meeting of the Executive Council held on 03.11.2010.

**8.03.2** Prof. Anandkrishnan while mentioning the presentation as very impressive complemented the Vice-Chancellor for the achievements made by the University in various fields and also its plan of action for the future.

**8.03.3** Prof Suryavanshi observed that while it is appreciable to note that for 2011-12 admissions the University has proposed more centres for conducting of entrance examination, still it can consider whether it could economise on the number of centres within India for cost consideration. Prof Madhura Swaminathan also mentioned that University can re-look into the number of centres for conducting the entrance examination considering the financial part of it. Shri Bezbaruah stated that instead of detailed advertisement for entrance examination why not the University could release a small advertisement in the newspapers mentioning that complete details thereof are available in University website. The Chairperson replied that within India the expenses of the University in conducting the entrance examination are very minimal to the fact that these are conducted in Kendriya Vidyalaya and to each centre only one faculty from the University is deputed to conduct the examination. At the same time, he mentioned that more expenditure is incurred only towards press advertisement as the cost of advertisement charged by the national and regional dailies are prohibitive. However, such kind of advertisement cost cannot be avoided in the initial years of establishment of the University. The Chairperson assured that the position would be reviewed thoroughly in the course of next two to three years.

**8.03.4** Prof Suryavanshi observed that the names of Sikkim Manipal University and Sikkim University are synonymous. To the fact that Sikkim Manipal University is a private University, our University should ensure that there shall be no confusion in the minds of general public that Sikkim Manipal University and Sikkim University are one and the same. Similar issue was raised by Prof Madhura Swaminathan in the context of another private university known as Vinayaka Mission Sikkim University which could create confusion among the public vis-à-vis Sikkim University. The Chairperson replied that in Sikkim including Sikkim University there are seven Universities functioning. The University had already taken up with the University Grants Commission about the synonymous name of Vinayaka Mission Sikkim University for which no reply was received so far. The Chairperson however, assured that the concern expressed by the Hon'ble Members would be borne in mind and would be highlighted to the Government of India appropriately.

**8.03.5** Prof Suryavanshi desired to know the number of semesters in the case of integrated courses and PG courses run by the University and whether a student after completion of UG course in the integrated course would be eligible for the UG degree alone. The Chairperson explained that this aspect has been duly taken care of while designing the course itself and a student who completes only UG portion in the integrated course is eligible to be awarded with a degree for the portion she/he actually completed. He also mentioned about the provision of later entry in these programmes.

**8.03.6** Prof Suryavanshi wanted to know how far the students are appreciative of the field trips they underwent. To this the Chairperson replied that the general feedback from the students is positive and the University would record the feedbacks of the students once all the field trip parties are back to Gangtok.

**8.03.7** Hon'ble Member Prof Suryavanshi requested the Vice-Chancellor to get the post of Registrar filled up at the earliest. The Chairperson explained in detail the difficulties the University has faced due to official formalities in filling up of the post of Registrar for the remaining tenure.

**8.03.8** Prof Suryavanshi expressed his concern that due to non allotment of the land at Yangang the whole development activities of the University have come to a standstill. The Chair person explained that this item is going to be discussed in the later part of the meeting wherein the concern of the Hon'ble Member would be addressed.

**8.03.9** Prof Shivraj Singh desired to know the exact problem in getting the land handed over by the Government of Sikkim to the University. Similar question was raised by Prof. Mrinal Miri. The Hon'ble Members wanted to know the position at which the matter stands from Shri SK Pradhan representing the Government of Sikkim. Shri SK Pradhan replied that the Government of Sikkim is willing to handover the land to the University as early as possible but for some issues. At this point, the Chairperson intervened and mentioned that so far the University has received four letters from the Government of Sikkim to take possession of the land. When the land was inspected in June 2010 by the University team it was found that the landowners have been paid the due compensation, yet none of them have been issued with notice of vacation of land by the Government of Sikkim. Unless the Notice of vacation is issued that landowners are also not willing to vacate. The Chairperson explained that this issue can once again be discussed in detail at the end of the meeting.

**8.03.10** Prof Suryavanshi suggested a four point programme for getting the land Yangang allotted at the earliest i.e.

1. Requesting the Hon'ble Prime Minister to lay the foundation stone at the university site at Yangang
2. Making a detailed memorandum by the Members of the House to the Hon'ble Minister for Human Resource Development, Government of India for his intervention in the matter.
3. Meeting of the Members of the Executive Council with the Hon'ble Chief Minister of Sikkim for his kind intervention in getting the land allotted early.

4. Separate meeting by the Vice-Chancellor with the Hon'ble Chief Minister of Sikkim explaining the position and getting the land allotted early.

**8.03.11** After long discussions, the House desired to implement the plan of action mentioned at sl. No. 1 and 2 immediately.

<b>EC:08:04</b>	<b>Confirmation of the Minutes of the last meeting of the Executive Council held on 03.11.2010</b>
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**Minutes:**

**8.04.1** The Minutes of the Meeting held on 03.11.2010 which was enclosed as **Annexure EC VIII – 01 to the Agenda** was confirmed by the House.

<b>EC:08:05</b>	<b>Action Taken Report on the Minutes of the last meeting of the Executive Council held on 03.11.2010</b>
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**Minutes:**

**8.05.1** The Action Taken Report on the Minutes of the last meeting of the Executive Council held on 03.11.2010 which was enclosed as **Annexure EC VIII – 02 of the Agenda** was confirmed by the House.

<b>EC:08:06</b>	<b>Ordinances on Affiliation of Colleges</b>
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**Minutes:**

**8.06.1** The House considered the Agenda item placed before it and approved the following Ordinances for implementation forthwith by the University.

<b>S.No</b>	<b>Name of Ordinance</b>
1.	Ordinance for Affiliation of Science Colleges
2.	Ordinance for Affiliation of Arts Colleges
3.	Ordinance for Affiliation of Teacher Education Colleges
4.	Ordinance for Affiliation of Pharmacy Colleges
5.	Ordinance for Affiliation of Engineering and Technology Colleges
6.	Ordinance for Affiliation of Law Colleges

7.	Ordinance on Norms and Procedure
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**8.06.3** It was also suggested that the said Ordinances may also be put up in the website of the University for information of the institutions concerned to make the procedure transparent.

<b>EC:08:07</b>	<b>Amendment to Ordinance on Examination</b>
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**Minutes:**

**8.07.1** The House considered the suggestion made by the Academic Council that the proposed amendments to Ordinance on Examination may be operative only for the Winter 2010 examination. The House desired to know the background upon which such a suggestion was made by the Academic Council. The Secretary-in-charge explained that the Academic Council is satisfied with the procedure followed by the University as regards 2<sup>nd</sup> and 3<sup>rd</sup> evaluation methods and it did not want to make any major deviation for the present. In view of this reason, it suggested that the University may experiment with the proposed amendment for only one semester and if the outcome is good it can be considered for extension for the successive semester examinations too. This fact was further explained in detail by the Chairperson.

**8.07.2** After the above clarifications, the House agreed with the suggestion made by the Academic Council and approved that the proposed amendment be operative only for Winter Semester 2010 examination. However, the House directed the university to make a comparison of the proposed scheme and the earlier scheme and come out with a concrete proposal for continuance or discontinuance of the proposed amendment in the successive semester examinations.

<b>EC:08:08</b>	<b>New Courses for the Academic Year 2011-12</b>
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**Minutes:**

**8.08.1** The House considered the Agenda Item in detail and approved for the forthcoming Academic Year 2011-12 start of the following courses by the University.

S.No	Name of School	Name of Department	Courses Offered	Discipline
1.	School of Planning, Architecture & Engineering	Department of Earth Sciences	B.Sc-M.Sc integrated	Geology
2.	School of Management and	Department of	BBA-MBA	Business

	Commerce	Management and Commerce	integrated	Administration
3.	School of Computer Sciences	Department of Computer Sciences	BCA-MCA integrated	Computer Applications
4.	School of Indigenous and Folk Studies	Department of Music	B Music and M Music integrated	Music
		Department of Ethno botany and Social Medicine Studies	M.Sc.	Ethno botany
5.	School of Linguistics & Languages	Department of Asian Languages	M.A	Nepali Language
6.	School of Physical & Chemical Sciences [Started in 2010-11]	Department of Physical Sciences	M.Phil-PhD	Physics

<b>EC:08:09</b>	<b>Conferment of <u>HONORIS CAUSA</u></b>
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**Minutes:**

**8.09.1** The House considered the amendment proposed to the Primary Statute 27 and after elaborate discussions had approved the amendment in the following manner.

Existing Provisions	Provisions after amendment
<p><b><u>Statute 27</u></b></p> <p>(1) The Executive Council may on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-thirds of the members present and voting, make proposals to the Visitor for conferment of honorary degrees</p>	<p><b><u>Statute 27</u></b></p> <p>(1) The Executive Council may on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-thirds of the members present and voting, make proposals to the Visitor for conferment of honorary degrees.</p> <p><b><u>Provided that such honorary degrees would be conferred to individuals who made outstanding contributions in the field of knowledge</u></b></p>

Provided that in case of emergency, the Executive Council may on its own motion make such proposal.	Provided that in case of emergency, the Executive Council may on its own motion make such proposal.
(2) The Executive Council may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw, with the previous sanction of the Visitor, any honorary degree conferred by the University.	(2) The Executive Council may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw, with the previous sanction of the Visitor, any honorary degree conferred by the University.

**8.09.2** The House authorised the Chairperson to submit the proposed amendment to the Primary Statute to the Ministry of Human Resource Development for obtaining the assent of the Visitor.

**8.09.3** The House then considered the recommendation of the Academic Council in its meeting held on 27.11.2010 for conferment of *HONORIS CAUSA* to Dr. Manmohan Singh, Prime Minister who is likely to visit Sikkim University in course of next few months.

**8.09.4** The House after detailed deliberations passed a resolution for the above which was approved by nine out of eleven members of the Executive Council. The House directed the Vice-Chancellor to submit the same to the Ministry of Human Resource Development for obtaining the assent of the Visitor.

<b>EC:08:10</b>	<b>Norms and Procedure for Gender Sensitisation Unit</b>
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**Minutes:**

**8.10.1** The House approved the Norms and Procedure for Gender Sensitisation Unit in the form of Regulations as was presented before it as **Annexure EC VIII – 05 with the Agenda.**

**8.10.2** The House has also placed on record its appreciation for the minute and detail manner in which the Regulations were drafted by the Gender Sensitisation Unit.

<b>EC:08:11</b>	<b>Introduction of New Pension Scheme</b>
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**Minutes:**

**8.11.1** The House considered the agenda item and the Norms of New Pension Scheme, as framed by the Government of India and to be followed by the University, which was attached as **Annexure EC VIII – 06** to the agenda and approved the same for implementation by the University.

<b>EC:08:12</b>	<b>Constitution of Curriculum Development Committees for New Courses of study and for review of the existing curricula.</b>
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**Minutes:**

**8.12.1** The House approved in principle the constitution of Curriculum Development Committees for the new courses of study and for review of the existing curricula including entrustment of preparation of plans and estimates by those committees for the new science courses. The Hon’ble Members agreed to suggest suitable names of experts to the Vice-Chancellor for constitution of such Committees.

<b>EC:08:13</b>	<b>Ordinance on Duties, Responsibilities and Conditions of Service of Statutory Officers</b>
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**Minutes:**

**8.13.1** The House considered the following Ordinances on the Duties, Responsibilities and Conditions of Service of the following Statutory Officers.

S.No	Name of Ordinance	Annexure Reference to the Agenda
1.	<b>Ordinance on Duties, Responsibilities and Conditions of Service of Registrar</b>	<b>(Annexure EC VIII – 07)</b>
2.	<b>Ordinance on Duties, Responsibilities and Conditions of Service of Finance Officer</b>	<b>(Annexure EC VIII – 08)</b>
3.	<b>Ordinance on Duties, Responsibilities and Conditions of Service of Librarian</b>	<b>(Annexure EC VIII – 09)</b>

**8.13.2** The House suggested that the same may be called as Regulations rather than Ordinances in view of the fact that they broadly describe the duties, responsibilities etc.

**8.13.3** With the above suggestion the House approved the Regulations on the Duties, Responsibilities and Conditions of Services of the three statutory officers placed before it.

EC:08:14	Revised Estimates 2010-11 and Budget Estimates 2011-12.
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**Minutes:**

**8.14.1** The House considered the Revised Estimates for 2010-11 and Budget Estimates for 2011-12 placed before it as **(Annexure EC VIII – 10)** of the Agenda.

**8.14.2** Prof Anandakrishnan desired to know why the Revised Estimates are higher than the Budget Estimates of next year. To this the Secretary in charge replied that this is to the fact under Revised Estimates a sum of Rs.10 crore towards procurement of land at Gangtok has been included and there was no such figure under the Budget Estimates for next financial year. The estimate of Rs.10 crore for Gangtok land is a onetime requirement and will not recur in future; hence the Revised Estimates are higher.

**8.14.3** With the above clarification, the House approved the Revised Estimates 2010-11 and Budget Estimates 2011-12.

EC:08:15	Ordinance on Leave Rules [ Teaching/Academic/Non-Teaching Staff]
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**Minutes:**

**8.15.1** The Chairperson informed the House that he would like to defer this item to the next meeting in view of the fact that he had noticed certain discrepancies in the draft. He explained to the House the said rules have been drafted by a Committee constituted for the purpose which actually considered the leave rules followed in major central Universities like Jawaharlal Nehru University etc but still some more refinement is required.

**8.15.2** Prof Madhura Swaminathan suggested that our University can look into the Leave Rules of Hyderabad University which are more explanatory and lucid. Prof Gautam Baruah suggested that the University can also look into the leave rules of IIT, Guwahati.

**8.15.3** The Chairperson assured that the suggestions of the Hon'ble Members would be duly considered.

**8.15.4** With the above observations, the agenda item was deferred from discussion.

<b>EC:08:16</b>	<b>Hiring of Leased Accommodation for Non-Teaching Staff [Other than Statutory Officers]</b>
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**Minutes:**

**8.16.1** The House considered the agenda item in detail and also the band of contribution proposed by the University.

**8.16.2** The house accordingly approved the following band of University contribution to the hiring of rental accommodation by the University non-teaching staff

<b>Cadre</b>	<b>Grade Pay</b>	<b>Plinth Area Entitlement [ in Sq. Ft]</b>	<b>HRA admissible [in Rs]</b>	<b>License Fee chargeable</b>	<b>Band of contribution by the University [in Rs]</b>
<b>Manager</b> [Deputy Registrar]	7600	1140	2950	526	Upto Rs 4000
<b>Deputy Manager</b> [Assistant Registrar]	5400	807	2100	297	Upto Rs 3000
<b>Executive &amp; Senior Executive</b> [Assistant & Section Officer]	4200	592	1350	219	Upto Rs 2500
<b>Junior Executive &amp; Assistant Executive</b> [Upper Division Clerk/Lower Division Clerk]	2400/1900	431	991/773	144	Upto Rs 1000

**8.16.3** It was further decided that till such time the housing facilities are fully constructed by the University rental support may be given to non-teaching staff to the extent mentioned at table above.

<b>EC:08:17</b>	<b>Transfer TA Entitlements of new recruits [Regular] – Teaching/Non-Teaching/Academic</b>
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**Minutes:**

**8.17.1** The House considered the agenda item of providing assistance towards Transfer TA to the new recruits [Teaching/Academic] and approved the proposal as per table given below.

Cadre held in relinquished post	Composite Transfer grant	Entitlements for transport of personal effects	Rate per KM for transport by road (Rs)
<b>Manager</b> [Deputy Registrar]	Equivalent to one month Band Pay plus Grade Pay	6000 Kgs by Goods Train or four wheeler wagon or one double container	Rs 18.00
<b>Deputy Manager</b> [Assistant Registrar]	---Do---	6000 Kgs by Goods Train or four wheeler wagon or one single container	Rs 18.00
<b>Executive &amp; Senior Executive</b> [Assistant & Section Officer]	--Do--	6000 Kgs by Goods Train or four wheeler wagon or one single container	Rs 18.00
<b>Junior Executive &amp; Assistant Executive</b> [Upper Division Clerk/Lower Division Clerk]	--do--	1500 kg	Rs 4.60

**8.17.2** The House further decided that such assistance would be given by the University only in respect of transfer of personal effects within India.

<b>EC:08:18</b>	<b>Adoption of TA/LTC &amp; Joining Time Rules for Regular Staff – Teaching/Non-Teaching/Regular</b>
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**Minutes:**

**8.18.1** The House approved adoption of the following Rules of Government of India for its Regular Staff – Teaching and Non-Teaching

1. CCS (Leave Travel Concession) Rules, 1988 (**Annexure EC VIII – 12 of Agenda**)
2. CCS (Joining Time) Rules, 1979 (**Annexure EC VIII – 13 of Agenda**)
3. FR & SR [Part II] - Travelling Allowance Rules (**Annexure EC VIII – 14 of Agenda**)

<b>EC:08:19</b>	<b>Building Maintenance Rules of Sikkim University</b>
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**Minutes:**

**8.19.1** The House approved the Building Maintenance Rules placed before it as Annexure No. EC:08:19 of the Agenda item.

<b>EC:08:20</b>	<b>Constitution of Board of Campus Development at Yangang [BCDY]</b>
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**Minutes:**

**8.20.1** The House considered the agenda item placed before it and approved the Constitution of Board of Campus Development at Yangang [BCDY]. Prof Mrinal Miri suggested that the Board should meet at least thrice in a year to make the development work systematic. The Chairperson requested the Hon’ble Members to suggest suitable names of experts to the Committee to which the Members agreed to send their suggestions by mail. The Chairperson mentioned that the University desires to constitute the BCDY within next one month so that all the major planning activities can start. The Chairperson also suggested that the Chancellor has also sent certain plans to make the campus **“Green”** and totally **“eco-friendly.”**

**8.20.2** With the above observations, the House assented to the constitution of BCDY.

<b>EC:08:21</b>	<b>University Nominees to the Advisory Committees of Government Colleges</b>
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**Minutes:**

**8.21.1** The House considered the agenda item. The House has also noted that the University is in the process of framing the Ordinances on constitution of Advisory Committee of Government Colleges. Pending finalization of the Ordinance, the House noted that it would be desirable to nominate the members to the Advisory Committees to make those committees work effectively.

**8.21.2** The house accordingly approved the nomination of the following Assistant Professors of the University as members to the Advisory Committee to the Government Colleges in the State of Sikkim.

S.No	Name of College	Nominations Proposed
1	Sikkim Government College, Tadong, Gangtok	Dr. Bimala Singh Dr. Dinabandu Das
2	Sikkim Government Law College, Burtuk, Gangtok	Dr. Mita Poddar Shri Veer Mayank
3	Namchi Government College, Kamrang, Namchi	Dr. Nagendra Thakur Dr. Binu Sundas
4	Government College Rhenock, Rhenock	Dr. N. Sebastian

		Dr. Ajay Tripathi
5	Sikkim Government B.Ed. College, Soreng	Dr. Subir Mukhopadhyaya Shri V. Illamparithi

<b>EC:08:22</b>	<b>University Nominees to the Governing Bodies of the Private Colleges</b>
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**Minutes:**

**8.22.1** The House considered the agenda item. The House has also noted that the University is in the process of framing the Ordinances on constitution of Governing Bodies of Government Colleges. Pending finalization of the Ordinance, the House noted that it would be desirable to nominate the members to the Governing Bodies to make those Bodies work effectively.

**8.22.2** The house accordingly approved the nomination of the following Assistant Professors of the University as members to the Governing Bodies of the Private Colleges in the State of Sikkim.

<b>S.No</b>	<b>Name of College</b>	<b>Nominations Proposed</b>
1	Damber Singh College, 6 <sup>th</sup> Mile, Tadong, Gangtok	Dr. Swati Sachdeva Dr. Debashis Mondal
2	Harkamaya College of Education, 6 <sup>th</sup> Mile, Tadong, Gangtok	Ms. Sangmu Thendup Dr. Rafiul Ahmed
3	Pakim Palatine College, Pakyong	Dr. Archana Tiwari Dr. B.M. Tamang
4	Himalayan Pharmacy Institute, Majhitar	Dr. Manju Rana Dr. Hemam Dinesh Singh
5	Loyola College of Education, Namchi	Dr. Uttam Lal Dr. Teiborlang T. K.

<b>EC:08:23</b>	<b>Fixation of Pay for Regular staff</b>
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**Minutes:**

**8.23.1** The House considered the agenda item in detail. The Secretary in charge explained to the House that the fixation of Pay proposed to each of the cadre has been done in accordance with the provisions of the Government of India and University Grants Commission. He has also explained the

correctness of the fixation proposed in the case mentioned in the agenda has also been discussed with the Office of the Accountant General and it was stated that the same are correct.

**8.23.2** The House opined that it would not be possible for it to examine each and every case of fixation of pay individually and if it is mentioned by the University that it would follow the orders of Government of India and University Grants Commission on the subject for fixation of pay for its staff would suffice to accord its approval.

**8.23.3** It was accordingly made clear that in all cases of fixation of pay proposed in the agenda the same are done duly following the orders of the Government of India and the University Grants Commission.

**GROUP II – ITEMS WHICH WERE REPORTED FOR RATIFICATION**

<b>EC:08:24</b>	<b>Revision of Salaries/New Appointments– 3.11.2010 to 27.12.2010</b>
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**Minutes:**

**1. New Appointments – Non-Teaching [Regular]**

**8.24.1** The ratified the appointments of the following individuals who joined the University since the last meeting held on 03.11.2010

<b>Sl.No</b>	<b>Name of Incumbent [Shri/Smt/Kum]</b>	<b>University Designation</b>	<b>Conventional Designation</b>	<b>Status</b>	<b>Date of Joining</b>
1	Dr.Suresh Gurung	Manager	Dy.Registrar	Group A	15.11.2010
2	Shri Chandan Talukdar	Manager	Dy.Registrar	Group A	29.11.2010
3	Kum.Grace D. Chankapa	Deputy Manager	Asstt.Registrar	Group A	10.11.2010
4	Shri Tripurari Sinha	Deputy Manager	Asstt.Registrar	Group A	22.11.2010
5	Shri C.B.Chetri	Deputy Manager	Asstt.Registrar	Group A	12.11.2010
6	Smt. Sangeeta M.Rasaily	Senior Executive	Section Officer	Group B	11.11.2010
7	Shri Pankaj Kshetry	Senior Executive	Section Officer	Group B	20.12.2010
8	Shri Satyam Rana	Executive	Assistant	Group C	11.11.2010
9	Kum. Kalpana Dahal	Executive	Assistant	Group C	10.11.2010
10	Dr.Kamal Subba	Assistant Executive	UDC	Group C	12.11.2010
11	Shri Vivek Moktan	Assistant Executive	UDC	Group C	08.12.2010
12	Kum. Prava Mukhia	Jr. Executive	LDC	Group C	18.11.2010
13	Smt. Tenzin C Bhutia	Jr. Executive	LDC	Group C	22.11.2010
14	Shri Arun Thapa	Jr. Executive	LDC	Group C	22.11.2010
15	Shri Gagan Sen Chetty	Jr. Executive	LDC	Group C	11.11.2010

**2. New Appointments –Teaching [Contractual]**

**8.24.2** The House ratified the following appointments which have been made by the University since the last meeting of Executive Council viz. after 03.11.2010

S.No	Name	Designation	Salary	Date of Joining	Department
1	Kum. Sangmu Thendup	Associate Fellow	40,040/	18.11.2010	Policy Studies
2	Dr. Biswajit Roy	Assistant Professor	40,040/	15.11.2010	Chemical Sciences
3	Dr Koyel Guha	Assistant Professor	40,040/	15.11.2010	Journalism & Mass Communication
4	Smt. Parvinder Kaur	Language Expert	30,000/	18.11.2010	Law & Legal Jurisprudence Studies

**3. New Appointments – Non-Teaching [Contractual]**

**8.24.3** The House ratified the following appointments which have been made by the University since the last Meeting of Executive Council held on 03.11.2010

S.No	Name	Designation	Salary	Date of Joining	Department
1	Ms.Rinku Tamang	Asstt Executive(Library)	15,760/	22.11.2010	Library
2	Ms. Manju Subba	Office Asstt (library)	14,973/	22.11.2010	Library
3	Mr.Phencho Wangdi Dukpa	Office Asstt.(Stores & Security)	14,973/	19.11.2010	Administration

**4. Revision of Salaries [Contractual Staff]**

**8.24.4** The House ratified the revision of salaries in the case of the following staff, subsequent to the last meeting of the Executive Council, with effect from the date indicated against each.

S.No	Name	Designation	Previous Emoluments	Revised Emoluments	Date of Effect
1	Sri Manoj Rai	Part time Office Support	1950/	2450/	01.08.2010
2	Tek Bahadur Pradhan	---Do---	1950/	2450/	01.08.2010
3	Rajesh Mangar	--do--	1950/	2450/	01.08.2010

GROUP III – ITEMS WHICH WERE REPORTED FOR GUIDNACE & INFORMATION

EC:08:25	<b>Demitting of Office of the Controller of Examinations – Dr.Srikant Mohapatra</b>
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Minutes:

**8.25.1** The House noted the demitting of Office by Dr. Srikant Mohapatra who was appointed as Controller of Examinations of Sikkim University [on deputation with effect from 03.12.2009] consequent on his repatriation to his parent organisation namely Indira Gandhi National Open University on 30.12.2010.

**8.25.2** The House placed on record its deep appreciation for the substantial contribution made by Dr.Srikant Mohapatra during his stint of 13 months in Sikkim University including in the areas of examination, admission and administration.

EC:08:26	<b>Annual Report and Annual Accounts for the Year 2009-10</b>
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Minutes:

**8.26.2** The House considered and noted the Draft Printed Annual Report for the year 2009-10 made in line with the instructions of the Executive Council placed on the table.

EC:08:27	<b>Event Note on Asia Conference [IAAPS Conference] held</b>
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Minutes:

**8.27.1** The House considered and noted the Event Note on Asia Conference Held on 11.12.2010 and 12.12.2010 at Gangtok and also took notice of the Gangtok Declaration adopted by it on conclusion of the Conference for record.

EC:08:28	<b>Plan of Action for Admissions - 2011-12</b>
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Minutes:

**8.28.1** The House considered and noted the Plan of Action for Admissions for the Academic Year 2011-12 submitted before it in the agenda item including the two new overseas centres proposed at **Dhaka and Myanmar.**

<b>EC:08:29</b>	<b>Status Report of Hiring of Buildings</b>
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**Minutes:**

**8.29.1** The House considered the following Table placed before it depicting the buildings hired by the University and noted the same for its information.

<b>S.No.</b>	<b>Name of Building</b>	<b>Owner</b>	<b>Floor Area (sq. ft.)</b>	<b>Rate per Sq. Ft (Rs.)</b>	<b>Monthly Rent (Rs.)</b>
1	Academic Building I	Shiva Kr. Pradhan	3156	8	25000
2	Academic Building II	Damayanti Sharma	7500	10	75000
3	Accounts Block	Deepak Chettri	5000	9	45000
5	Rathung Ganga Academic Block	Anamika Basnet	6750	9	60500
6	Narmada Pauhanri Academic Block	Jaishree Pradhan	8355	10	83500
7	Raap Jyor-Cauveri Girls Hostel	Hemlata Chettri	10983	10	109800
8	Narsing-Jhelum Evaluation Block	Prahlad Bhakti Sharma	4280	9	38500
9	Kanchenjunga Management Block	Govt. of Sikkim	11799	7	80900
10	University Guest House - I, Siliguri	Smt Urmila Lama	778.14	10	7500
11	Univesity Guest House II, Siliguri	Shri Lalit Kumar Chettri	778.14	10	7500
12	Boys Hostel and Academic Block	Shri KK Pradhan	16122	12	194900
13	New Library Building	Shri M.K.Sharma	10168	10	104269
				<b>Total</b>	<b>832369</b>

<b>EC:08:30</b>	<b>Sanctioned Strength &amp; incumbent-in Position as at 15.12.2010</b>
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**Minutes:**

**8.30.1** The House considered the status of sanctioned posts both teaching and non-teaching as at 15.12.2010 and incumbent in position against it as reported in the Agenda item No. EC:08:30 and noted the same.

<b>EC:08:31</b>	<b>Journal of Sikkim University</b>
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**Minutes:**

**8.31.1** The House considered the agenda item. The House appreciated in general the idea of bringing out the Journal by the University. Prof Madhura Swaminathan suggested that it should be ensured that the Journal should not be meant for show casing of the University. Prof Anandakrishnan and Prof Mrinal Miri suggested that the Journal should be more constructive and also provide platform for bringing out new ideas mainly research oriented.

**8.31.2** The Chairperson assured that he would present a broad frame work about the proposed journal to the House in its next meeting for its consideration, suggestion and approval.

<b>EC:08:32</b>	<b>Duty Allocation Chart</b>
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**Minutes:**

**8.32.1** The House appreciated the effort of the University in issuing a scientifically designed Duty Allocation Chart to the Non-teaching staff. The House suggested that the University should also issue such kind of duty allocation chart for teaching staff members also to make their functions individually accountable and responsible.

The Chairperson agreed to consider the suggestion of the House.

<b>EC:08:33</b>	<b>Fortnightly Meetings with staff members</b>
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**Minutes:**

**8.33.1** The House considered the effort of holding of fortnightly meeting with staff members and also the specimen minutes thereof circulated with the agenda item. The House placed on its record its appreciation to the University in introduction modern management techniques in its day to day functioning.

**EC:08:34**

**Any other items with the permission of the Chair**

**Minutes:**

**8.34.1** The House considered the issue of submitting a joint memorandum to the Hon'ble Minister for Human Resource Development, Government of India seeking the intervention of his good office in securing the land for the University at Yangang without further delay. The House accordingly made a joint memorandum **[Annexure EC VIII – A]** and directed the Chairperson to submit the same to the Office of the Hon'ble Minister.

**8.34.2** It was also decided to hold the next meeting of the Executive Council on 29.01.2011 at Gangtok.

**8.34.3** As there being no other item the meeting ended with thanks to the Chair.

Sd/-  
(PV Ravi)  
Finance Officer,  
Secretary-in-charge, Executive Council