

**MINUTES OF THE SIXTH MEETING OF THE COLLEGE DEVELOPMENT COUNCIL
HELD ON 5th NOVEMBER 2016 AT 11:00 AM, AT BARAD SADAN**

Sixth meeting of the College Development Council was held on 5th November 2016 at 11:00 am in the meeting room of Barad Sadan. Following members were present in the meeting.

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| 1. Prof. T.B. Subba
Vice-Chancellor | - | Chairperson |
| 2. Prof. Irshad Gulam Ahmed,
Dean, School of Languages and Literature | - | Member |
| 3. Dr. Lily Aley
Principal, Sikkim Govt. College, Tadong | - | Member |
| 4. Dr. Sujata Basnet
Principal (In-Charge), Govt. College Rhenock | - | Member |
| 5. Dr. Dasrath Kharel
Principal (In-Charge), Sikkim Govt. College, Gyalshing | - | Member |
| 6. Dr. P.K. Mishra
Principal, Damber Singh College, Tadong | - | Member |
| 7. Shri T.K. Kaul
Registrar | — | Secretary |
| 8. Dr. Debashish Chowdhury
Controller of Examinations | - | Special Invitee |

Prof. Jyoti Prakash Tamang, Dean of School of Life Sciences, Dr. S. Manivannan, Dean Students' Affair and Dr. Sandhya Rai, Principal, Loyola College of Education could not attend the meeting as they were out of station. Dr. Suresh Kr. Gurung, Joint Registrar (Acad.) was present to assist the Council.

The Chairman welcomed all the members of the College Development Council to the meeting. Thereafter agenda items were taken up.

**SECTION – 1
CONFIRMATION OF THE MINUTES & ACTION TAKEN REPORT**

CDC 6.1.1: Confirmation of the minutes of the 5th meeting of the College Development Council held on 21st May 2016

Minutes of the 5th meeting of the College Development Council held on 21st May 2016 were circulated to all the members on 27th May 2016. No comments were

received from any member. The minutes of the 5th meeting of the College Development Council held on 21st May 2016 were confirmed.

CDC 6.1.2: Action taken Report on the minutes of the 5th meeting of the College Development Council held on 21st May 2016

The Chairman asked the Secretary to present the action taken report on the minutes of the 5th meeting of the College Development Council. Action taken report was there after presented by the Secretary. Members noted the Action Taken report.

**SECTION – 2
REPORTING ITEMS**

CDC 6.2.1: Change in name of Pakim Palatine College

The Council was informed that the Governing Body of the college took decision to change the name of the college from Pakim Palatine College to Palatine College and the same was informed to the University vide letter dated 19th August 2016.

The Council noted the change in the name of the college.

**SECTION – 3
RATIFICATION MATTERS**

NIL

**SECTION – 4
MATTER FOR CONSIDERATION AND APPROVAL**

CDC 6.4.1: Proposal to start 4 year integrated B.A.B.Ed. Programme in Damber Singh College, Samdur, Tadong.

The Chairman informed that the University received a proposal from the Principal, Damber Singh College for starting 4 year B.A.B.Ed programme from the academic session 2017-18. The college was found eligible to propose for starting 4 year Integrated B.A.B.Ed. programme. An Inspection Committee was constituted under section 4.6 of the UGC Regulation 2009 and clause 11 of the of University Ordinance OD-1. The Committee visited the college on 19th October 2016 and recommended for approval of the proposal from academic session 2018-19 after obtaining NCTE's approval.

The Principal of the college who is also the member of the Council, clarified that the time for applying to the NCTE for the course was already over and hence the course can be at the earliest started from 2018-19 only. He further added that NCTE would normally grant conditional approval for one year and subject to fulfillment of those conditions the approval would be extended further.

After deliberations the Council approved to grant NOC to the college so that it can apply to NCTE for approval of the course. It was also decided that the college would draft the Regulations and syllabus for the 4 year integrated B.A.-B.Ed. programme and submit to the University for placing before the next meeting of the Council.

CDC 6.4.2: Representation by a student of Loyola College of Education, Namchi

The Chairman informed that there was a complaint from one of the students of Loyola College of Education, Namchi for violation of NCTE stipulation regarding Field Based Activities (FBA) by the college. The students were required to do 2 FBA whereas they were asked to do all 4 FBA in each paper without any option by the college. In order to understand the experiences of implementing 2 year B.Ed syllabus in general and violation of guidelines of FBA in particular, letters were sent to all three B.Ed. colleges and responses received. The Principal, Loyola College of Education instead attached a copy of University circular dated 25th April 2012 wherein it was prohibited to entertain any letter / proposal related to academic matters / administration / Examination of the college sent directly to the Vice-Chancellor / Registrar by students and faculty members of the colleges. No justification was found in the Principal's letter regarding violation of the syllabus and NCTE stipulation.

The Chairman informed that the Principal Loyola College of Education has sent an e-mail to him and called him over phone and clarified the matter stating that the college wanted to do more activities than NCTE stipulation for the better understanding and benefits of the students. However, the student concerned was given option to do 2 FBA only in each paper while others were doing all 4 FBA willfully. Principal, Sikkim Govt. College, Tadong, also informed that she was also told to convey this to the Council by the Principal of Loyola College of Education.

The Council considered this issue as a communication gap and closed the matter.

CD 6.4.3: Temporary affiliation to Government Vocational College, Dentam

In view of the HRDD, GoS, proposal dated 16th August 2016 for starting a new vocational college under the name and title "Government Vocational College" at

Dentam, West Sikkim, a Committee was constituted under section 4.6 of the UGC Regulations, 2009 and clause -11 of the University Ordinance OD-1. The committee visited college on 22nd September 2016 and submitted its report.

The Council deliberated on the report of the Inspection Committee and decided to consider the proposal for grant of temporary affiliation to the college subject to approval by the Academic Council and the Executive Council of the University and approval of the AICTE. It was also decided to grant No Objection Certificate (NOC) to the college required to apply to the AICTE for recognition of the course. It was also decided to accept the intake as per AICTE norms as against the intake of 30 recommended by Inspection committee.

CDC 6.4.4: Proposal for starting 2 PG subjects at Namchi Government College, Namchi.

The University received a proposal from the Principal, Namchi Government College, Kamrang, Namchi, South Sikkim for starting 2 PG subjects in Nepali and Political Science from the academic session 2017-18. Under section 4.6 of the UGC Regulation, 2009 and clause 11 of the University Ordinance OD-1 an Inspection Committee was constituted which visited the college on 23rd September 2016 and submitted its report to the university.

The Council deliberated on the report and recommended the following for approval of the Academic Council.

- i) The college shall appoint at least one qualified full time teacher for each batch of students.
- ii) Inspection Team will visit the college in the month of April 2017 for ascertaining compliance of Council's decision and observations of the Inspection Committee.

CDC 6.4.5: Regulation on B.Ed. (Part Time)

The University received a proposal from the Principal, Harkamaya College of Education for starting B.Ed (Part Time) programme from the academic session 2017-18. In the 5th meeting of the CDC proposal was considered and accordingly Regulations on B.Ed. (Part Time) were prepared under OD-1 of the University Ordinance.

It was informed that the NCTE Regulation 2014 in clause 5.3 of the B.Ed (Part Time) programme (Appendix 14) stated for Common Examination to be conducted for both full-time face to face B.Ed (Regular) and B.Ed. (Part Time) programmes which according to the University was difficult to implement. The Chairman informed that the University has sought clarification from the NCTE in this regard but the response is awaited.

The Council after deliberations considered the Regulation with minor modification and recommended for approval of the Academic Council.

CDC 6.4.6: Pass as well as Honours Course at Under Graduate level

The University during interaction with the Principals and teachers in all affiliated colleges in February 2016 proposed for starting both Pass and Honours courses at the UG level instead of Honours only. University asked the colleges to give their feedback in writing on either continuation of only Honours Course or reverting to the old system of both Pass and Honours courses.

University received feedback from 11 colleges of which 7 were in favour of having both Pass and Honours as against 4 for Honours only.

The Council after deliberations considered the proposal of the majority of the college Principals to have both the Pass and Honours programme at the UG level in all colleges with effect from the academic session 2017-18 and recommended it for approval of the Academic Council. Further, it was also decided to amend relevant Regulations for the same.

TABLE ITEMS

CDC 6.4.7: Foundation Papers in UG Programmes

Three Foundation Papers of 4 credits each are compulsory in nature and are offered in all UG programmes in five (5) University departments and in all affiliated colleges. The foundation papers being offered currently in the university departments and affiliated colleges are as follows;

1. Compulsory English
2. Environmental Studies (ENVS)
3. Eastern Himalayan Studies (EHS)/ Human Rights (HR)/ Public Administration (PA)/ Gender Studies (GS)

It is informed that these foundation papers are being taught in different semesters creating several examination related complications and difficulties. It was proposed to conduct these foundation papers uniformly over three semesters both in colleges and university departments spreading across three semesters namely IV, V and VI semesters.

The Council discussed the matter thoroughly and considered the proposal to offer these foundation papers in following sequence and recommended for approval of the Academic Council.

Semester	Name of the Foundation papers
IV Sem.	Compulsory English
V Sem.	Environmental Studies (ENVS)
VI Sem.	Eastern Himalayan Studies (EHS)/ Human Rights (HR)/ Public Administration (PA)/ Gender Studies (GS).

CDC 6.4.8: Payment of Examination fees by Government Colleges affiliated to SU

As decided in 4th meeting of the CDC that University will collect the examination fee including the practical fee from the examinees for meeting the expenses on examination, invigilation, flying squads, observers etc including appointment of external examiners for practical examinations from the Academic Session 2016-17. Earlier examination fee including practical fee was being collected by the colleges and 50% was retained by the colleges to meet the examination related expenditures. The COE's office reported that a huge amount (Rs. 26,66,700/-) remained outstanding with the government colleges as unpaid examination fee since the Odd Semester 2015 to Odd Semester 2016. The Principal, Sikkim Govt. College, Tadong, informed that since the decision of the government to make free education till college level, the college has been facing difficulties in paying the examination fee of the examinees. However, it has been paying the examination fee of non-Sikkimese students.

After detailed deliberations it was decided that the Registrar should write to the Principal Secretary, Human Resource Development Department, Govt. of Sikkim for release of unpaid amount as per the details provided by the office of the Controller of Examinations (COE), Sikkim University.

CDC6.4.9: Practical Examinations in End-Term Examinations at the UG programme

The Chairman informed that the University examination system as per UGC guidelines follows a 50:50 pattern in which 50 marks is allocated for internal assessment (2 Sessional Test of 25 marks each) and remaining 50 marks for the End Semester examinations to be examined externally. The paper having practical component conduct practical examination in the 2nd Sessional Test. There was no scope for conducting practical examination at the End Semester Examination and

no scope for evaluating and testing the practical skills acquired by a student during a semester.

Total marks per paper	Sessional Test – I (Internal)	Sessional Test – II (Internal)	End Term Exam. (External)
100	25	25	50

After a long deliberations on various options, the Council was of the view that syllabus should be changed to incorporate the practical examination in the End Semester examination. It was decided that at least one paper out of three papers in each subject in Pass course and 3 papers out of 9 papers in Honours subject should have a full practical paper of 100 marks or 4 credits each.

CDC6.4.10: Introduction of Vocational Course in 5 Government Colleges

Human Resource Development Department, Govt. of Sikkim vide letter dated 1st August 2016 proposed to start vocational courses in 5 government colleges as per details given as under;

Sl. No.	Name of the college	Vocation Course proposed - 1	Vocation Course proposed – 2
1	Sikkim Govt. College, Tadong.	Software Development	Pharmaceutical Chemistry
2	Sikkim Govt. College, Burtuk.	Information Technology	Travel & Tourism Management
3	Sikkim Govt. College, Gyalshing	Information Technology	Travel & Tourism Management
4	Namchi Govt. College, Kamrang, Namchi	Information Technology	Travel & Tourism Management
5	Government College Rhenock, Rhenock.	Retail Manangement	Travel & Tourism Management

Inspection teams were duly constituted for all but four colleges and Inspection reports were submitted based on their visit to four colleges except Sikkim Govt. College, Gyalshing, West Sikkim which did not submit proposal in proper format and deposited application fee.

It was informed that only those colleges which are recognized under 2f and 12b of the UGC Act 1956 are eligible to propose for B.Voc. course and the college intending to start B.Voc programme should directly propose to the UGC with a NOC from the affiliating University.

After deliberations it was decided to issue NOC to the college eligible to propose for the course as per UGC B.Voc. guidelines.

Human Resource Development Department, Govt. of Sikkim may also submit complete syllabus and Regulations for proposed B.Voc. courses for consideration in the next meeting.

CDC6.4.11: Reconsideration for opening of M.Phil/Ph.D programme in Education in Harkamaya College of Education in view of the UGC notification of 5th May 2016 on M.Phil/Ph.D programme.

The Chairman informed that the University received a letter dated 27th July 2016 from the Principal, Harkamaya Colleges of Education requesting to reconsider their proposal for opening of M.Phil./Ph.D programme in Education in the college in view of the revised M.Phil./Ph.D guidelines issued by the UGC on 5th May 2016. An administrative decision was taken to request the Chairman of the previous Inspection Committee to re-examine the proposal of the Principal of Harkamaya College of Education in the light of the UGC (Minimum Standard and Procedures for award of M.Phil./Ph.D degree) Regulations, 2016.

The Chairman of the committee in his response stated that the UGC Regulation, 2016 regarding M.Phil./Ph.D programme needs adoption by the University and subject to it the University may consider the proposal for starting M.Phil./Ph.D programme in Harkamaya College of Education from 2017-18.

The Council discussed the issue at length and was of the view that beside adoption of the UGC Regulations 2016 on M.Phil./Ph.D, the relevant University Ordinances namely OC-6 and OC-7 also required amendment in order to insert provision for allowing college teachers as supervisors.

It was decided to allow Harkamaya College of Education to start M.Phil / Ph.D programme from 2017-18 within the ambit of the existing University Ordinance OC-6 and OC-7. However, full M.Phil./ Ph.D supervisorship would be granted subject to approval of the amendment by the MHRD.

CDC6.4.12: Proposal for starting B.Com (Hons.) course at Government College Rhenock, Rungdung, East Sikkim

The Chairman informed that University received a proposal for starting B.Com (Hons.) programme from the Principal, Government College Rhenock, East Sikkim from the academic session 2017-18. Inspection Committee was constituted under section 4.6 of the UGC Regulation 2009 and clause 11 of the University Ordinance

OD-1. The Inspection Committee visited the college on 21st October 2016 and submitted its report.

The Council considered the report of the Committee and recommended for approval by the Academic Council for starting B.Com (Hons) course subject to the condition that the approval of Human Resource Development Department, Govt. of Sikkim will be produced by the college.

CDC6..13: Proposal for starting 9 PG subjects at Sikkim Government College, Tadong.

The Chairman informed that University received a proposal for starting PG programmes in nine (9) subjects namely Botany, Chemistry, Mathematics, Physics, Zoology, Commerce, Economics, English and History from the Principal, Sikkim Government College, Tadong, from the academic session 2017-18. Inspection Committee was constituted under section 4.6 of the UGC Regulation 2009 and clause 11 of the University Ordinance OD-1. The Inspection Committee visited the college and submitted its report.

The Council considered the report of the Inspection Committee and decided to send another inspection team in April 2017 in order to ensure compliance of the recommendations of the Inspection Committee by the College before allowing it to start the PG programmes as proposed in July 2017. It was also decided that the college should appoint at least one UGC qualified teacher on regular basis immediately in each proposed subjects in addition to the existing strength and one more in the following year making a total of at least 6 teachers. Further, the Council decided to forward one copy of the recommendation of the Inspection Committee to the Principal Secretary, Human Resource Development Department (HRDD), Govt. of Sikkim for necessary action.

CDC6.4.14: Temporary affiliation of Engineering College at Chisopani, South Sikkim.

The Chairman informed that University received a proposal from the Director, Technical Education, HRDD, GoS for starting a new engineering college at Chisopani, South Sikkim under the name “Sikkim Institute of Science and Technology (SIST)” with branches of study as 1) Computer Science and Engineering and 2) Civil Engineering with effect from the academic session 2017-18. Inspection Committee was constituted under section 4.6 of the UGC Regulation 2009 and clause 11 of the University Ordinance OD-1 which visited the college on 25th October 2016 and submitted its report.

The Council decided to grant NOC to the college in order to apply to AICTE for approval of the proposed courses. Further the Council decided to grant temporary

affiliation subject to approval of the courses by the AICTE and agreed to send another Inspection Committee in the month of April 2017 for ensuring compliance of the recommendation of the Inspection Committee.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(T.K. Kaul)
Registrar & Secretary
CDC

Sd/-
(T.B. Subba)
Vice-Chancellor & Chairperson
CDC