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गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
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(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

SU/REG/ Acad/ F-1/12/2018/ Vol.- I/ 790

Date: 13th August, 2019

Notification - 137/2019

Sub: Revised Guidelines for UGC Non-NET Fellowship: Regarding

Based on the recommendations of the 14th Dean's Committee meeting held on 17th July 2019 and subject to ratification by the Academic Council and Executive Council in its next meeting, the Vice-Chancellor is pleased to notify revised guidelines on UGC Non-NET Fellowship for M.Phil. and Ph.D students.

Teg Kishan Kaul
(T.K.Kaul)
REGISTRAR

रजिस्ट्रार
Registrar
सिक्किम विश्वविद्यालय
Sikkim University

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दिनांक : 13 अगस्त, 2019

अधिसूचना 137 / 2019

विषय : यूजीसी गैर-नेट फेलोशिप के लिए संशोधित दिशा-निर्देश के संबंध में

दिनांक 17 जुलाई 2019 को आयोजित डीन समिति की 14वीं बैठक की सिफारिशों के आधार पर और शैक्षणिक परिषद और कार्यकारिणी परिषद की अगली बैठक में अनुसमर्थन की शर्त पर कुलपति महोदय ने एम.फिल और पीएचडी छात्रों के लिए यूजीसी गैर-नेट फेलोशिप पर संशोधित दिशा-निर्देशों को अधिसूचित किया है।

तेज कृष्ण कौल
(टी.के.कौल)
कुलसचिव
Registrar
Sikkim University

वितरण :

1. कुलपति के सूचनार्थ कुलपति के निजी सचिव
2. कुलसचिव के निजी सचिव
3. वित्त अधिकारी
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10. कार्यालय प्रति
11. सुरक्षा फाइल

**GUIDELINES ON UGC NON-NET FELLOWSHIP FOR M.PHIL / PH.D
SCHOLARS OF SIKKIM UNIVERSITY**

UGC NON-NET FELLOWSHIPS FOR M.PHIL AND PH.D PROGRAMS:

- a) The Scheme for Non-NET fellowship is applicable for **Full Time Research Scholars** who are not in recipient of any financial assistance from any source and are admitted to M.Phil or Ph.D Programs in various departments of the University.
- b) The award and extension of fellowship is subject to compliance with UGC guidelines issued from time to time.
- c) Scholars are not permitted to avail more than one fellowship at any given point of time. On completion of one fellowship a scholar may avail Non-NET fellowship **provided that the combined duration of all fellowships shall not exceed 3+1 years for Ph.D and 18 months for M.Phil counting from the date of admission or commencement of classes, whichever is later.** If a scholar accepts a new higher Fellowship, she / he shall communicate the same to the Finance Section for change of Fellowship category within one month from the date of receipt of award letter for higher Fellowship.
- d) A scholar shall refund the entire amount drawn against the UGC Non-NET awarded fellowship of the overlapping period, if selected/awarded for a higher fellowship.
- e) Non-NET Fellowship shall be stopped immediately if a scholar discontinues for taking up paid assignment outside University even for short span of time. However, she/he may continue the course/programme on the recommendation of the Department Research Committee (DRC) or Research Advisory Committee (RAC) without fellowship for the remaining period of the course.
- f) Before drawing of UGC Non-NET fellowship, each and every fellowship holder has to submit a bond (**Annexure - II**) executed by the research scholar.

PROCEDURE FOR AWARD OF NON-NET FELLOWSHIP FOR FRESH SCHOLARS :

- a) Fresh scholars admitted to M.Phil / Ph.D programme are required to submit application in prescribed format (**Annexure I**) to the office of Dean of Students' Welfare duly recommended by the Departmental Research Committee and forwarded by the HoD of the concerned department not later than the last date notified by the office of DSW. After thorough examination, DSW shall forward the entire applications to the Finance Officer for consideration and further necessary action.
- b) Fellowship shall be awarded from the date of admission/commencement of classes, whichever is later, for M.Phil / Ph.D scholars admitted in the current session.
- c) Fellowship is not admissible to M.Phil/Ph.D scholar who joined under supernumerary provision.
- d) The application form once submitted shall be valid for one academic year subject to recommendation by the DRC/RAC on timely submission of half yearly progress report and successful completion of course work with required SGPA.

NATURE OF ASSISTANCE UNDER THE SCHEME AND DURATION OF FELLOWSHIP :

Sl. No	Particular	Fellowship Amount	Duration of Fellowship
1.	Fellowship for full time Ph. D	Rs. 8000/-per month	For a period of 3 years extendable by 1 year
2.	Fellowship for full time M. Phil	Rs. 5000/- per month	For a period of 18 months / duration of the course, whichever is less
3	Contingency	Rs. 10,000/- p.a for Sciences	
		Rs. 8000/- p.a for Humanities & Social Sciences	

[Note: No House Rent Allowance (HRA) is admissible to the Scholar under Non-NET Fellowship]

RENEWAL OF FELLOWSHIP:

- a) Application for renewal of fellowship in prescribed format (*Annexure III*) should be submitted for each year to the office of Dean of Students' Welfare (DSW) duly recommended by Department Research Committee (DRC) or Research Advisory Committee (RAC) and forwarded by Supervisor and Head along with a progress report and fee payment document within one month from the date of expiry of Fellowship. The DSW shall, after examination of applications, forward the same to the Finance Officer for consideration and further necessary action.
- b) For any absence or delay in renewal of fellowship beyond the control of the scholar, the same may be intimated to the Dean Students' Welfare at the earliest (Date to be given by DSW) duly recommended by the DRC/ARC. Failure to do so leads to cancellation of renewal and discontinuation of fellowship.
- c) In case of rejection of application for renewal, Scholars may apply afresh for renewal of fellowship for the next academic year within the stipulated time. The period without fellowship shall be counted towards the total period of fellowship.
- d) Fellowship discontinued for higher fellowship of Research Projects may be renewed if project is discontinued / terminated before the stipulated duration for any reason not related to lapse on the part of Research Fellow / Scholar of the project. The duration of Ph.D fellowship, however, shall not exceed 3+1 years from the date of admission/commencement of classes, whichever is later, including the period of discontinuation.
- e) If a scholar fails to qualify in M. Phil. / Ph.D. Course work for any reason (s) the non-Net Fellowship will be suspended immediately till the Research Scholar is qualified as per norms. No Fellowship shall be paid for the period taken to qualify, but this period shall be counted towards the total period of Fellowship.
- f) Women candidates and persons of disability (more than 40% disability) may be allowed a relaxation of one year for M.Phil and two years for Ph.D in the maximum duration. Besides, women candidates are eligible for maternity leave or CCL as per UGC (Minimum Standards & Procedure for

Award of M.Phil / Ph.D Degrees) Regulations, 2016. However, Non-NET Fellowship will be paid only for 18 months for M.Phil and 3+1 for Ph.D from the date of admission/commencement of classes, whichever is later.

- g) A full time Ph.D / M.Phil scholars are prohibited from engaging in paid jobs. Their application for renewal will not be entertained and Non-NET Fellowship being paid to her/him will be stopped with immediate effect. However, she/he may continue the course/programme on the recommendation of the DRC/ARC without fellowship for the remaining period of the course.

PROCEDURE FOR MONITORING THE PROGRESS OF THE NON-NET FELLOWSHIP SCHEME :

The performance of the Research Scholar/Fellow would be monitored by their respective Supervisor/Guide and reflected in half yearly progress report submitted to the Department. Each Scholar will make presentation which will be evaluated by Departmental Research Committee (DRC) or Research Advisory Committee (RAC).

CANCELLATION OF Non-NET FELLOWSHIP :

The fellowship is liable to cancellation in case of,

- (a) Misconduct,
- (b) Unsatisfactory progress of research work,
- (c) Failed in course work,
- (d) He/She is found ineligible later,
- (e) Takes up paid job / assignment.

EXTENSION OF NON-NET FELLOWSHIP :

- a) A Ph.D scholar shall apply for extension by one more year after availing for 3 years in prescribed format to the Department Research Committee (DRC) or Research Advisory Committee (RAC) duly forward by the Supervisor and the Head one month before the expiry of the duration.

b) The HoD will forward the application along with the minutes or recommendation of the DRC/ARC to the Dean Students' Welfare who, after examination, shall submit the same to Finance Officer for consideration and further necessary action.

REMOVAL OF DIFFICULTIES:

Notwithstanding anything contained as at above, the Vice-Chancellor shall have the powers to remove any difficulty arising in interpretation of the above guidelines as he may deem fit and shall take appropriate action accordingly.

ANNEXURE - I

Application for UGC Non-NET Fellowship for the Academic Year _____

Name of the Programme: **M. Phil/ Ph.D.**(please mark ✓)

1.*	Name (as per Bank Account):	
2.	Date of Admission :	
3.	Whether in receipt of any scholarship/ Financial Assistance from any source, if so, details	
4.	Are you living in the University hostel?	
5	Aadhar Card Details (if any)	
6.*	Permanent Address: District: State:	
7.*	Pin code:	
8.*	Mobile No.	
9.*	E-mail Address:	
10.*	Bank Name:	
11.*	Account No:	
12.*	Branch name and Address:	
13.*	IFS Code:	

(* compulsory for payment through PFMS System)

Signature of the Research Scholar

Recommendations of the Head of the Department (date and seal)

Recommendations of the DSW (date and seal)

**BOND TO BE EXECUTED BY THE RESEARCH SCHOLAR BEFORE DRAWING
OF UGC NON-NET FELLOWSHIP**

I.....,Son/Daughter of
Resident of.....and
student of M. Phil / Ph.D. programme (Academic Session) at
the Department of, Sikkim University do hereby
solemnly state as follows:

1. I have been granted by the authorities of Sikkim University, Gangtok a UGC Non-NET Fellowship of Rs. 5000/- for M. Phil and Rs.8,000/- for Ph.D per month w.e.f.
2. I am a full-time student of the M. Phil / Ph.D. programme.
3. Currently I am not employed anywhere and am not in receipt of any other fellowship/scholarship. If any other scholarship is offered to me I will opt for only one of the scholarships and inform the University authority accordingly. I shall inform the University authorities if I take up any job/get any Fellowship (viz. RGNF (ST)/MANF/RGNF (SC) /RGOBC / NET-JRF /CSIR-UGC Fellowship/ CSIR Fellowship etc.) from UGC or other institutions and I will surrender the UGC Non NET fellowship awarded to me and shall refund the entire amount drawn against the UGC Non-NET fellowship.
4. I understand that the fellowship is co-terminus with the date of my final viva-voce examination or the maximum period of 18 months for M.Phil and 3+1 years for Ph.D, whichever is earlier.
5. I shall submit a Progress Report regularly to the Head of the Department through my Supervisor.
6. I also understand that the fellowship offered to me will be withheld if half yearly Progress Report is not submitted on time.

Signature of the Research Scholar



SIKKIM UNIVERSITY

FORM FOR DECLARATION AND RECOMMENDATION FOR SCHOLARSHIP

Name of Scholar:	
ID No/Roll No :	
Department :	
M Phil/PhD semester:	
Period :	From / / to / /
Amount :	Rs.

Subject: Scholarship for the year _____ in respect of M Phil/PhD Students

This is to certify that I have regularly attended classes as a full time M.Phil / Ph.D scholar and I am not getting fellowship from any sources or employed elsewhere (Full time/Part time).

Date:

Signature of the Scholar

=====

Certified that the academic progress of the scholar is satisfactory. She/he has not violated any clause of the rules on M Phil/PhD programme notified by the UGC / University from time to time.

**Supervisor
Signature/Seal /Date**

**HOD/In-Charge
Signature/Seal /Date**